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Requests Expense Reports

Requests

Request Submitted	Total	Request Type	Request Name	Request ID	Employee	Request Dates	Date
7/2021	\$1,938.10	Travel	CSP Conference-Madison, WI CSP Conference	C9LP	KTraveler1, Test	10/13/2021 10/15/2021	08/1
8/2018	\$2,870.00	Travel	CHICAGO II 12/21/2018-12/25/2018 CSP Conference	3CFO	Traveler15, Test	12/21/2018	09/1
Copy of test for Lisa		49MP	KTraveler1, Test	12/04/2018	12/10/2018	Travel	





Cancel Save Attachments Print/Email Send Back Request Approve

Check Documents
Attach Documents

Status: Pending Financial Approval
Amount: \$1,938.10

Print / Email

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e-Trip Approval

Request ID: C9LP
Request/Trip Name: CSP Conference
Request Status: Pending Financial Approval
Request Type: Domestic
Destination: Madison, WI
Employee ID: KTraveler1

Traveler

Employee ID: KTraveler1

Submitted By

Sender Name: Test, KTraveler1
Email Address: ktraveler1@nebraska.edu

Status: Pending Financial Approval
Amount: \$1,938.10
Request/Trip Name: CSP Conference Madison, WI

Destination Country: UNITED STATES

Are any costs funded by an external entry? No

Identify external entry & describe covered costs

Trip Type: Domestic

Does this trip contain personal travel? No

Personal Dates of Travel

Personnel Area Employee ID Cost Object Type Cost Object User Defined

Reason/Business Purpose: CSP Conference

Comments To/From Approvers/Processors

User: Test Name: Test, KTraveler1







User-Added Approver:

Search Approvers By ▼

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Employee ID

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Approval Flow Audit Trail

Supervisor Approval:

